



HUMPHREY PERKINS SCHOOL

Lionheart Educational Trust

Humphrey Perkins School
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Deputy CEO Jenny Piper-Gale
Executive Principal John Pye
Associate Principal Della Bartram

22 January 2026

Dear Parents and Carers

As part of our relentless quest to improve standards, we are making some changes to our expectations and procedures around punctuality. Attendance and punctuality are vital to students' future success, in terms of both securing the best possible qualifications when they leave us and developing habits which are prized by employers.

For safeguarding reasons, once students have alighted from the buses, they must make their way immediately to the entrance/gate designated for their year group. From Monday 26 January, unless a bus is late, students are expected to attend standing assemblies (an opportunity for the year groups to unite) at 8.20am.

Our school gate will close at 8.25am. Students who arrive between 8.25am and 8.45am will receive a C2 for lateness and must enter via the pedestrian entrance (near the restaurant, and next to the electric gate). Any student arriving after 8.45am must enter via Admin and will also receive a C2. Sanctions will not be issued if there is an unexpected reason for the lateness which is outside the student's control.

We are also encouraging even better punctuality to lessons as we want to maximise learning time and access to teacher expertise. Following social times, students are expected to be in lessons at 10.30am and 12.50pm promptly. For the remainder of lessons, students will receive a late mark if they arrive more than 3 minutes after the first child has arrived. A signature will be added to their Conduct Card as a result.

These revised procedures will be shared with students this week.

Thank you for your anticipated support.

My very best wishes,

D. J. Bartram

Mrs D Bartram
Associate Principal

