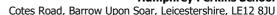
## **Humphrey Perkins School**





01509 412385 office@humphreyperkins.org.uk www.humphreyperkins.org.uk

Deputy CEO - Jennifer Piper-Gale Executive Principal - Laura Sanchez Associate Principal - Della Bartram

25 November 2022

## Dear Parent/Carer

Attendance is key to pupils attaining well at school. We have high expectations for the attendance of all our pupils, and set an attendance target of 96%. This is essential for pupils to get the most out of their school experience, including their attainment, wellbeing, and wider life chances.

With the winter break approaching, I wanted to take the opportunity to remind you of our trust term dates for the remainder of this academic year.

AUTUMN TERM 2022	
Schools Close	Friday 16th December
Christmas Holiday	19th December to 2nd January
SPRING TERM 2023	
Teacher Day	Tuesday 3rd January (school closed to students)
Schools Open	Wednesday 4th January
Schools Close	Friday 17th February
Spring Half Term	20th February to 24th February
Schools Open	Monday 27th February
Schools Close	Friday 31st March
Easter Holiday	3rd April to 14th April
SUMMER TERM 2023	
Schools Open	Monday 17th April
Bank Holiday	Monday 1st May
Schools Close	Friday 26th May
Summer Half Term	29th May to 2nd June
Schools Open	Monday 5th June
Schools Close	Friday 14th July

As a reminder, parents are not permitted to take pupils out of school for holidays during term time. This may result in a penalty notice fine being issued. Also, please note that parents/carers should aim to make medical appointments outside of the school day where possible. If this is not possible we would ask that the child returns to school following their appointment as soon as able. The school will need evidence of the medical appointment to ensure that the absence is authorised. Where possible, you need to inform the school in advance of when you may need to collect your child for a medical appointment, either via phone or email to the address stated below. Regular visits to the dentist or optician are not classed as medical appointments and any child attending these during school time will have the absence marked as unauthorised.

Report absence: Emma Richards (Attendance Officer)

tel: 01509 412385 ext 3638

email: emma.richards@humphreyperkins.org.uk

Yours sincerely **Della Bartram**Associate Principal

